



December 7, 2010

Dear Valued Customer,

I want to personally thank you for your continued support and partnership with Office Depot. We know you have been waiting patiently to understand the options for us to continue to service you. We are excited to share with you that Office Depot will leverage its enhanced partnership with The Cooperative Purchasing Network (TCPN), to continue providing great value to public sector agencies across the country.

TCPN is a governmental agency that contracts on behalf of K-12 schools, local governments, States, colleges and universities. The agreement with Office Depot includes office and school supplies, furniture, technology products and copy and print services provided at significant discounts and savings to eligible public agency customers. The TCPN program benefits all entities that must comply with state purchasing laws (public and private schools, colleges and universities, cities, counties, non-profits, and all governmental entities).

What does this mean to you? The answer is simple. Better overall value and the same outstanding Office Depot service to which you have grown accustomed. The TCPN program allows Office Depot to seamlessly continue to provide to you the comprehensive products, services and solutions that we have provided public agencies across the country for over 20 years.

We understand the importance of value to our public-sector customers, and that is exactly what the TCPN contract will offer you. Based on a recent addendum to the TCPN contract, we will be providing you with comparable product pricing that you currently enjoy under the L.A County agreement. In addition, the TCPN contract will offer our customers lower prices on cut sheet paper and enhanced rebates for the first six months of 2011, providing even greater value than we do today. Below is the detail on the enhanced pricing for the primary cut sheet paper items.

Item #	Product Description	TCPN Price effective January 2, 2011
348037	Red Top Office Depot® Copy Paper, 8 ½ " X 11", 92 Brightness, 20lb	\$32.99 Ream of 500 Sheets, Case of 10 Reams
273646	White Top Office Depot® Copy Paper, 8 ½ " x 11", 105 Brightness, 20lb	\$29.99 Ream of 500 Sheets, Case of 10 Reams

As far as rebates are concerned, we will be matching the current volume-tiered rebate structure you receive today but double the current rebate percentage for each volume-tier for the first six months of 2011. We trust you will view this enhancement as a sign of Office Depot's commitment to continuing to provide extraordinary value in the public sector marketplace. Your Office Depot account manager is available to discuss and provide you with our detailed pricing structure.

Transitioning to TCPN

On January 2, 2011, your Office Depot account will automatically be priced in accordance with Office Depot's contract with TCPN. The change for you and your end users will be completely transparent. Your Office Depot account numbers, user names and contact information will remain the same. You will simply have the opportunity to purchase under a new contract that offers a comprehensive assortment and the extraordinary pricing and value that you have come to enjoy from Office Depot. Agencies that intend to purchase under the TCPN program are encouraged to review the terms and conditions of the TCPN program and register at www.tcpn.org.

In the next few days, your Office Depot account manager will be contacting you to discuss the incredible benefits of the TCPN program. We will have tools readily available for you to help you take advantage of the new robust offering through TCPN. In the meantime, a video message containing additional information can be viewed by [clicking here](#) and you can send any questions regarding the new program to tcpn@officedepot.com.

Office Depot takes great pride in our commitment to our customers. We understand the unique needs of the public sector and have developed this exciting new TCPN partnership with those needs in mind. I am confident you will be pleased with the selection of core items, aggressive discounts and new rebates, along with the positive impact they will have on reducing budgets.

Your partnership is important to us, and we look forward to continuing to serve as your office supply provider for many years to come with this and other great programs.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Schmidt", with a long horizontal flourish extending to the right.

Steve Schmidt